





**Topic of Remarks**

**Attendees Information**

Will there be Dignitaries in the audience?

Yes

No

If so, who?

Will there be Rutgers Alumni in the audience?

Yes

No

If so, who?

**Press/Media expected to attend?\***

Yes

No

**Number of persons estimated to be in attendance**

**Other Information**

Is Audio/Visual equipment available  
(podium, mic; please describe)